

COUNTY COMMISSION-REGULAR SESSION

000365

JUNE 26, 2017

BE IT REMEMBERED THAT:

COUNTY COMMISSION MET PURSUANT TO ADJOURNMENT IN REGULAR SESSION OF THE SULLIVAN COUNTY BOARD OF COMMISSIONERS THIS MONDAY MORNING, JUNE 26, 2017, 9:00 A.M. IN BLOUNTVILLE, TENNESSEE. PRESENT AND PRESIDING WAS HONORABLE RICHARD VENABLE, COUNTY CHAIRMAN, JEANIE GAMMON, COUNTY CLERK OF SAID BOARD OF COMMISSIONERS,

TO WIT:

The Commission was called to order by County Chairman Richard Venable. Sheriff Wayne Anderson opened the commission and Comm. Matthew Johnson gave the invocation. The pledge to the flag was led by Sheriff Wayne Anderson.

COMMISSIONERS PRESENT AND ANSWERING ROLL WERE AS FOLLOWS:

MARK BOWERY	DARLENE CALTON
MICHAEL B COLE	LARRY CRAWFORD
JOHN GARDNER	SHERRY GRUBB
	TERRY HARKLEROAD
MACK HARR	JOE HERRON
BAXTER HOOD	DENNIS HOUSER
MATTHEW JOHNSON	BILL KILGORE
KIT MCGLOTHLIN	RANDY MORRELL
	BOBBY RUSSELL
CHERYL RUSSELL	PATRICK SHULL
ANGIE STANLEY	MARK VANCE
BOB WHITE	EDDIE WILLIAMS

22 PRESENT 2 ABSENT (ABSENT-HARE, NEAL)

The following pages indicates the action taken by the Commission on re-zoning requests, approval of notary applications and personal surety bonds, motions, resolutions and other matters subject to the approval of the Board of Commissioners.

Motion was made by Comm. Morrell and seconded by Comm. Calton to approve the minutes of the May 15, 2017 Regular Session. Said motion was approved by voice vote.



Sullivan County

*Board of County Commissioners
23⁷th Annual Session*

Monday, June 26, 2017

9:00 a.m.

Agenda for Commission Meeting in Regular Session

* * * * *

- **Commission Called to Order by Sheriff Wayne Anderson**
- **Chairman Mayor Richard S. Venable presiding**
- **Invocation**
- **Pledge to the American Flag**
- **Roll Call by Jeanie Gammon, County Clerk**
- **Approval of Commission Minutes from Previous Meeting**
- **Approval of Notary Publics**
- **Special Guests & Proclamations**
 - *Karen Boyd, Site Coordinator – Sullivan County Family Justice Center*
 - *Donna Baker – Alzheimer & Brain Awareness Month*
 - *Northeast State Community College (Jim Bean Recognition)*
- **Public Comment**
- **Appointments & Confirmations**
 - *Bloomington Water Utility District Commissioner*
 - *Sullivan County Library Board Members*
 - *Sullivan County Coroner*

- **Public Hearing – In Re: Vacancy in the Office of Property Assessor**
 - **Appointment of Property Assessor**
-

ZONING

Item #1 Resolution No. 2017-06-01
Amendments to Zoning Plan

Sponsors: Gardner/ Kilgore

No Zoning for June 2017

CONSENT AGENDA

OLD BUSINESS

Item # 2: Resolution No. 2017-05-40 Sponsors: Morrell/ Williams
RESOLUTION TO ADOPT A PUBLIC RECORDS POLICY FOR SULLIVAN COUNTY
GOVERNMENT

NEW BUSINESS

Item # 3: Resolution No. 2017-06-42 Sponsors: White/ Houser
RESOLUTION TO NAME THE NEWLY DEVELOPED REGIONAL AGRICULTURE CENTER
IN HONOR OF THE HONORABLE FORMER TENNESSEE LT. GOVERNOR RON RAMSEY

Item # 4: Resolution No. 2017-06-43 Sponsors: Grubb/ Hare
RESOLUTION TO POST "25 MPH SPEED LIMIT" SIGNS ON BROADSTONE WAY AND
CARDIFF WAY IN THE 5TH COMMISSION DISTRICT

**Item # 5: Resolution No. 2017-06-44 Sponsors: Harkleroad/ Gardner
RESOLUTION TO AMEND THE HIGHWAY FUND BUDGET DISTRIBUTION FOR 2016-2017
FISCAL YEAR**

**Item # 6: Resolution No. 2017-06-45 Sponsors: Herron/ Russell
RESOLUTION TO AUTHORIZE DISPOSITION OF COUNTY VEHICLE BELONGING TO THE
SULLIVAN COUNTY SHERIFF'S OFFICE**

**Item # 7: Resolution No. 2017-06-46 Sponsors: Williams/White
RESOLUTION TO AMEND THE 2016-2017 GENERAL PURPOSE SCHOOL BUDGET BY
\$15,000 FOR SERIES 71200 SPECIAL EDUCATION PROGRAM, 71300 VOCATIONAL
EDUCATION PROGRAM, AND 72710 TRANSPORTATION**

**Item # 8: Resolution No. 2017-06-47 Sponsors: Williams/ White
A RESOLUTION TO RELIEVE THE SULLIVAN COUNTY TRUSTEE OF PROPERTY TAX
REPORTING AND COLLECTION LIABILITY REGARDING 2015 DELINQUENT TAXES**

**Item # 9: Resolution No. 2017-06-48 Sponsors: Williams/ White
RESOLUTION TO AUTHORIZE A CONTINUING BUDGET FOR THE FISCAL YEAR
BEGINNING JULY 1, 2017**

**Item # 10: Resolution No. 2017-06-49 Sponsors: Houser/ Cole
RESOLUTION TO AUTHORIZE THE BLOUNTVILLE FARMER'S MARKET ASSOCIATION
THE RESPONSIBILITY OF OVERSEEING AND SCHEDULING ACTIVITIES FOR THE
PAVILLION LOCATED BEHIND THE SULLIVAN COUNTY COURTHOUSE**

> **Announcements**

> **Adjourn**

Agenda subject voting report

000369

6/26/2017

Meeting Name Sullivan County Commission June 2017

2 Roll Call by Jeanie Gammon, County Clerk
 Attendance
 Roll Call

Description

Chairman Venable, Richard

Total Vote Result

Voting start time 9:02:54 AM
 Voting stop time 9:03:16 AM
 Voting Configuration Roll Call - Attendances
 Voting mode Open

Vote Result

Present	22
Total Present	20
Total Seats	24
Absent	4

Group Voting Result

Group	Yes	Absent
No group	20	4
Total Results	20	4

Individual Voting Result

Name	Yes	Absent
Bowery, Mark ()	X	
Calton, Darlene ()	X	
Cole, Michael ()	X	
Crawford, Larry ()	X	
Gardner, John ()	X	
Grubb, Sherry ()	X	
Hare, Andy ()		
Harkleroad, Terry ()	X	
Harr, Mack ()	X	
Herron, Joe ()	X	
Hood, Baxter ()	X	
Houser, Dennis ()	X	
Johnson, Matthew ()	X	
Kilgore, Bill ()	X	
McGlothlin, Kit ()	X	
Morrell, Randy ()	X	
Neal, Bob ()		
Russell, Bobby ()	X	
Russell, Cheryl ()	X	
Shull, Patrick ()	X	
Stanley, Angie ()	X	
Vance, Mark ()	X	
White, Robert ()	X	
Williams, Eddie ()	X	

SULLIVAN COUNTY BOARD OF COMMISSIONERS
PUBLIC COMMENT
June 26, 2017

PLEASE PRINT

	Name	Street Address	City	Please Check if Zoning Issue
1	Tom Perham	90 Gown Circle	Kingsport	
2	Jodie Forts	1981 BRENT FORD LA	KINGSBART	
3	Deegee Hillman	348 Camp (Dload) Rd Bltn	Bltn, IN.	
4				
5				
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13				
14				
15	Laura Whitaker (lost please)	364 Bridwell Heights Rd	Kingsport	

060376

SULLIVAN COUNTY, TENNESSEE

PROCLAMATION

To Declare June as Alzheimer's and Brain Awareness Month

WHEREAS, the health and safety of all Sullivan County citizens is important to the happiness, prosperity, and well-being of our families, communities, and economy; and

WHEREAS, Alzheimer's Disease is a progressive brain disease that slowly deteriorates brain cells, affecting one's reasoning skills and abilities to perform simple tasks, ultimately leading to memory loss; and

WHEREAS, Alzheimer's disease and other forms of dementia are a serious public health concern with 8.9 percent of our citizens aged 45 and older reporting increased confusion or memory loss, 48.6 percent of whom say that these memory problems interfered with their day-to-day activities; and

WHEREAS, during the month of June, citizens throughout the nation take part in activities to raise awareness and support research and care for Alzheimer's patients; and

WHEREAS, further research of Alzheimer's Disease is critical as it is the only cause of death among the top ten causes in the United States that currently cannot be prevented, cured, or even slowed; and

WHEREAS, caregivers and family members are crucial in maintaining a healthy quality of life for those battling Alzheimer's; and

WHEREAS, it is imperative that Alzheimer's patients receive early diagnoses and have access to quality, affordable care, and that further research of this disease continues;

NOW THEREFORE, I, Richard S. Venable, Mayor of Sullivan County do hereby recognize June 2017 as ALZHEIMER'S AND BRAIN AWARENESS MONTH in Sullivan County, Tennessee, and I call this observance to the attention of all our citizens.

In witness whereof, I have hereunto set my hand and caused the seal of Sullivan County, Tennessee to be affixed hereto on this 26th day of June 2017.



Richard S. Venable

Richard S. Venable
Mayor of Sullivan County



Certificate of Appreciation
for
Oustanding Service to Sullivan County

presented to

Ike Lowry

*for his exemplary support and enduring devotion to
Sullivan County and its communities.
Presented this 26th day of June 2017.*

COUNTY of SULLIVAN
TENNESSEE



Richard S. Venable

Richard S. Venable, Sullivan County Mayor



Sullivan County

*Board of County Commissioners
237th Annual Session*

Before the Mayor of Sullivan County, Tennessee

**IN RE: Bloomingdale Utility District
Sullivan County, Tennessee**

Order Appointing Utility District Commissioner

WHEREAS, the Bloomingdale Utility District Board of Commissioners does hereby certify to the Sullivan County Mayor, pursuant to T.C.A. §7-82-307, that a vacancy has occurred upon said utility board by virtue of the expiration of a term; and

WHEREAS, the Blountville District Board of Commissioners further certifies that the nominee, David Horton, is qualified to fill said vacancy.

NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED by Sullivan County Mayor, Richard S. Venable, pursuant to T.C.A. §7-82-307 that nominee, David Horton, shall be reappointed to the Bloomingdale Utility District Board of Commissioners. Term of August 1, 2017 to July 31, 2021.

A handwritten signature in black ink that reads "Richard S. Venable".

Richard S. Venable, Sullivan County Mayor

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this 26th day of June 2017.

A handwritten signature in black ink that reads "Jeannie Gammon".

Jeannie Gammon, Sullivan County Clerk

BEFORE THE COUNTY EXECUTIVE OF Sullivan COUNTY, TENNESSEE
 IN RE: Bloomingtondale
 UTILITY DISTRICT OF Sullivan COUNTY, TENNESSEE

CERTIFICATION OF NOMINEES FOR APPOINTMENT
 AS UTILITY DISTRICT COMMISSIONER

The undersigned Commissioners of the above-named utility district do hereby certify to the County Executive, pursuant to T.C.A. §7-82-307, that a vacancy upon the said Board of Commissioners has occurred by virtue of death or resignation or is scheduled to occur by virtue of term expiration as of July 31, 2017 and the remaining Commissioners do hereby nominate and certify the nomination of the following qualified individuals for appointment to such vacancy, the same being listed in order of preference.

1. David Horton

2. Darrell Parker

3. J.D. Davis

Wherefore, the said district petitions the County Executive to make appointment from such nominees to fill the said vacancy within 24 days from and after the date of the filing of this instrument with the County Executive.

This May 31, 2017

Roger L. Warner
 COMMISSIONER, Roger Warner

Charlie Anderson
 COMMISSIONER, Charlie Anderson

It is hereby certified that the foregoing is a true and correct duplicate original of the Certification of Nominees made by the Board of Commissioners of the aforesaid utility district this May 31, 2017

David H. Horton
 SECRETARY, David Horton



Sullivan County

Board of County Commissioners
23rd Annual Session

**IN RE: Sullivan County Library Board
 Blountville, Tennessee**

Order Confirming Appointments to the Sullivan County Library Board

WHEREAS, the Sullivan County Library Board recommends in favor of making the appointments of April Hurd and Paula Mullins to their board.

NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED by the Sullivan County Board of Commissioners that the following appointments are confirmed:

Sullivan County Library Board

April Hurd – 724 Gravely Road, Kingsport, Tennessee
 Term: July 2017 – July 2020

Paula Mullins – 700 Fairview School Road, Blountville, Tennessee
 Term: July 2017 – July 2020

Richard S. Venable

Richard S. Venable, Sullivan County Mayor

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this

26th day of June ~~2016~~ ²⁰¹⁷.

Jeanie Gammon

Jeanie Gammon, Sullivan County Clerk

April Hurd

724 Gravely Road
Kingsport, TN 37660
(423) 737-1615
April.hurd@sullivank12.net

Objective To promote literacy awareness throughout the county; and to ensure the needs and interest of the community I serve are met.

- Skills**
- **Communicate well with colleagues and parents**
 - **Have a sound knowledge of computers**
 - **Organize events to raise awareness of our Bloomingdale Branch**
 - **Volunteering where needed within the Bloomingdale Branch**

Education East Tennessee State University
2000-2004
Elementary Education

Cedar View Christian
1984-1988
General Studies

Experience **Ketron Elementary Pre-K**
2004- Current

Bloomingdale Library Branch Board
2016-Current
Vice-President and Secretary

Resume of Paula J. Mullins

700 Fairview School Road, Blountville, TN 37617

2014 December – Retired

Professional Work Experience

2006 to 2014 – Pharmanet Resourcing, i3 Pharma Resourcing (Basking Ridge, New Jersey) contracted to GlaxoSmithKline (Collegeville, PA)

Job Title: Regional Independent Clinical Research Consultant working exclusively with oncology trials throughout the United States.

Summary of Duties: Same as summary of duties as CRA noted below.

1988 to 2005 - Beecham Laboratories (Bristol, TN), SmithKline Beecham Pharmaceuticals (Philadelphia and Collegeville, PA) and GlaxoSmithKline Pharmaceuticals (RTP, NC and Collegeville, PA)

Job Titles: Regional Monitoring Manager (RMM), Senior Clinical Research Associate (CRA), Clinical Research Associate (CRA) with therapeutic experience in oncology, anti-infectives, cardiovascular, metabolism, neurology, oncology, rheumatology and urology.

Summary of Duties as CRA: Monitor clinical investigation sites in adherence with ICH (International Conference of Harmonisation) Guidelines for Good Clinical Practice (GCP) and The Code of Federal Regulations (CFR) applicable to reporting trials that involve the participation of human subjects. Also adhere to standard operating procedures of sponsoring pharmaceutical companies.

In accordance with above guidelines, recruit investigators, initiate studies, monitor and close studies, review and/or complete documents to verify study subject participation and adherence to guidelines. Review and/or complete documents to verify study site participation and adherence to guidelines.

Summary of Duties as RMM: Expand on CRA duties noted above to include personnel management for optimum resource allocation, approve written reports, assess and record employee performance, assist in interviewing and hiring CRAs, connect with internal and external customers, implement training needs, foster team growth and development, track staff timelines and deadlines, and participate in on-site visits with evaluation for each employee.

1978 to 1988 – Bristol Regional Medical Center (Bristol, TN)

Job Title: RN Cardiology Supervisor

Summary of Duties: Supervise all personnel employed in the cardiology department. Prepare schedules, develop and adhere to budget allocation, complete performance evaluations and assist as needed with all departmental procedures. Confer with department director and medical director.

1976-1978 – Bristol Regional Medical Center (Bristol, TN)

Job Title: RN Cardiac Rehabilitation Coordinator

Summary of Duties: Develop, market and supervise a cardiac rehabilitation program for patients recovering from cardiac events. Provide teaching to inpatient cardiac subjects. Coordinate a community based educational program for cardiac care post-rehabilitation.

1972-1976 – Bristol Regional Medical Center (Bristol, TN)

Job Title: Staff/Charge Registered Nurse (RN)

Summary of Duties: Provide total nursing care to patients admitted to Intensive Care or Coronary Care Units.

Education

East Tennessee State University – Johnson City, TN

Bachelor of Science in Nursing, graduated Cum Laude, 1976

Associate of Science in Nursing, graduated Cum Laude, 1972



Sullivan County

Board of County Commissioners
23rd Annual Session

**IN RE: Sullivan County Coroner
Blountville, Tennessee**

Order Confirming Appointment of Coroner

WHEREAS, Sullivan County Mayor, Richard S. Venable, recommends in favor of appointing Dr. Bill Hudson, currently serving as Medical Examiner for Sullivan County to also serve as Coroner for Sullivan County;

NOW THEREFORE, in accordance with T.C.A. §8-9-101, the Sullivan County Board of Commissioners meeting in Regular Session hereby vests the duties of the County Coroner to Dr. Bill Hudson until a successor is designated by this body.

A handwritten signature in black ink that reads "Richard S. Venable".

Richard S. Venable, Sullivan County Mayor

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this

26th day of June ~~2016~~ ²⁰¹⁷

A handwritten signature in black ink that reads "Jeanie Gammon".

Jeanie Gammon, Sullivan County Clerk

— Candidates Only —

SULLIVAN COUNTY BOARD OF COMMISSIONERS
 PUBLIC HEARING RE: VACANCY - SULLIVAN COUNTY PROPERTY ASSESSOR
 June 26, 2017

PLEASE PRINT

	Name	Street Address	City	Please Check if Zoning Issue
1	Tulie Byers	1901 BRENTFORD LANE	KINGSPORT	
2	Donna Whitaker	440 Camp Placid Rd	Blountville TN	
3	JOHN WHITE	533 BRANSONWOOD ROAD	KINGSPORT	
4	Ryan Whitaker	423 Hester Ln	Blountville TN	
5	Bob White	42 Cowry Lane	Bristol TN	
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Sullivan County

*Board of County Commissioners
236th Annual Session*

IN RE: Sullivan County Property Assessor

Order Filling Vacancy of Sullivan County Property Assessor

WHEREAS, a vacancy has occurred in the office of the Sullivan County Property Assessor due to the death of Ron Hillman; and

WHEREAS, in accordance with *Tennessee Code Annotated*, the County Legislative Body has the authority to fill the unexpired term until the next general election; and

WHEREAS, the nominee meets all requirements to fulfill the position as outlined in *Tennessee Code*; and

WHEREAS, Dennis Houser, a member of the Sullivan County Board of Commissioners hereby makes a nomination for said candidate to fill the remainder of the term.

NOW THEREFORE BE IT ORDERED, ADJUDGED AND DECREED pursuant to *Tennessee Code Annotated*. the Sullivan County Board of Commissioners hereby approves the appointment of

Name: Robert (Bob) White

Address: 42 Lowry Lane

Bristol, TN 37620

to serve as Sullivan County Property Assessor through August 31, 2018,
or until the next general election.

Approved: *Richard S. Venable*
Richard S. Venable, Sullivan County Mayor

Said order confirmed and entered into the record of the Sullivan County Board of Commissioners this

26th day of June, 20 17

Jeanie Gammon
Jeanie Gammon, Sullivan County Clerk

External Ad Number

Ad Size Color

1 X 31 #

Order Start Date Order Stop Date

06/15/2017

06/15/2017

**SULLIVAN COUNTY,
TENNESSEEVACANCY
Property Assessor for
Sullivan County**

A vacancy exists in the office of Property Assessor for Sullivan County due to the recent death of Property Assessor Ron Hillman. The Sullivan County Commission will fill that office at its regular June meeting which has been rescheduled to meet at 9:00 am on June 26, 2017. The Sullivan County Commission will meet in the Commission Room, Second Floor, Sullivan County Courthouse at 3411 Hwy 126, Blountville, Tennessee.

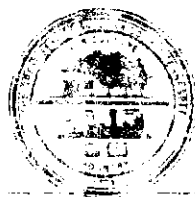
PUB1T: 06/15/17

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Sullivan County

3258 HWY. 126
SUITE 101
BLOUNTVILLE, TENNESSEE
37617



BRANCH OFFICES
Tennessee Courthouse — Bristol
Bristol 987-4366
City Hall — Kingsport
Kingsport 224-1790

Jeanie B. Gammon

County Clerk
Phone 323-6423

DATE: JUNE 15, 2017

TO: SULLIVAN COUNTY COMMISSIONERS

RE: APPOINTMENT OF SULLIVAN COUNTY PROPERTY ASSESSOR

In accordance with T.C.A. Section 5-5-111(a), this is to notify you of the vacancy of office of Sullivan County Property Assessor due to the passing of Mr. Ron Hillman.

This is to further notify you that in accordance with T.C.A. Section 5-1-104(b), the County Legislative body shall fill the vacancy within one hundred twenty (120) days of receiving notice of the vacancy.

A handwritten signature in cursive script that reads "Jeanie Gammon".

Jeanie Gammon

County Clerk

cc: Mayor Richard Venable

County Attorney Dan Street

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SULLIVAN COUNTY CLERK
JEANIE GAMMON COUNTY CLERK
3258 HIGHWAY 126 SUITE 101
BLOUNTVILLE TN 37617
Telephone 423-323-6428
Fax 423-279-2725

Notaries to be elected June 26,2017

ROBERT WRIGHTMOND ARNOLD
BRIAN BARKER
NICHOLAS A BENDECK
HANNAH R. BIBEE
ROBERT L BLACK JR.
JACKIE L BLANKENSHIP
SAMUEL MICHAEL BOOHER
KATRINA BORDEN
JOHNNA R BORDERS
ROSE LYNN BROOKS
LINDA S BROWN
DONNA R. CALLAHAN
KEITH CASTLE
CHRISTINA LEE CHAPMAN
CARA J. CLARK
LOUIS EDWARD COLLIER JR.
REBECCA SUE COMPTON
HEATHER K CRUSSELL
LINDA R DESPAIN
JANICE M DEYTON
CHARLIE E FAXON
SCOTT T. FISH
PAMELA GAYE GIBSON
VICKIE S GREEN
SUSAN RHEA HAMMONDS
AMY M. HENDERSON
ANDREA M HILLIS
ALAYNA J HOLDEN
AMANDA D. HOLDEN
LISA T. HORNE

JENN HOUSTON
EDDIE JOHNSON
JAMIL A JOHNSTON
REGINA L KING
DONNA P KINSLER
MARY GLENN W. LIVELY
TAMMY A PAYNE
MICHELLE DENISE MORGAN
EDWINA KAY MORRIS
RITA NEWELL
BLAIKE A. PACK
JORDAN ISAAC PAUL
EVELYN Y. PERRY
TAMMY JEAN QUILLEN
BOBBY JOE RUSSELL
JESSICA NICOLE SALYER
BRANDIE SHORT
TIMOTHY ADAM STROUTH
CORTNEY ALECIA SWEENEY
MARJORIE M TESTER
CHARLOTTE D. THOMAS
BLAKE C. THOMPSON
KASEY ELIZABETH THRIFT
KIM D TORBETT
JESSICA ANN TORRES
MADISON A WARE
LISA MARGARET WATSON
CINDY L WHITTEN
JIM R. WILLIAMS

UPON MOTION MADE BY
COMM. CRAWFORD AND SECONDED BY
COMM. BOWERY TO APPROVE THE NOTARY
APPLICATIONS HEREON, SAID MOTION
WAS APPROVED BY ROLL CALL VOTE OF
THE COMMISSION. 22 AYE, 2 ABSENT

PERSONAL SURETY
KATRINA BORDEN
MERCHANTS BONDING COMPANY
ROSE LYNN BROOKS
ROY MATTHEWS JR.
CHARLOTTE CLAY HOMAGE
INDIVIDUAL BOND
LSM0602188
10000.00
TRAVELERS CASUALTY & SURETY
CO

STATE OF TENNESSEE
COUNTY OF SULLIVAN

APPROVAL OF NOTARY
SURETY BONDS

June 19, 2017

Name of Notary

PATTIE LAVERNE CATRON
BARBARA JEAN HUGHES
SHERRY A. ISAACS

Personal Surety

GLADYS CARRIER
JERRY SIMPSON
GLENDA T. VENABLE

Personal Surety

MELANIE RAGAN
GLENN SMITH
JOANA N. GLOVIER

UPON MOTION MADE BY COMM. CRAWFORD AND SECONDED BY COMM. BOWERY
TO APPROVE THE NOTARY BONDS OF THE ABOVE NAMED INDIVIDUALS, SAID MOTION WAS
APPROVED BY ROLL CALL VOTE OF THE COMMISSION. 22 AYE, 2 ABSENT

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Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

4 Approval of Notary Publics
Vote

Description

Chairman

Venable, Richard

Total Vote Result

Voting start time 9:12:20 AM

Voting stop time 9:12:48 AM

Voting Configuration Vote

Voting mode Open

Vote Result

Yes	22
Abstain	0
No	0
Total Present	22
Absent	2

Group Voting Result

Group	Yes	Absent
No group	22	0
Total Results	22	0

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()	X			
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kilgore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()	X			
Stanley, Angie ()	X			
Vance, Mark ()	X			
White, Robert ()	X			
Williams, Eddie ()	X			



Sullivan County

Board of County Commissioners
237th Annual Session

CONSENT AGENDA

June 26, 2017
Regular Session

Item # 4: Resolution No. 2017-06-43 Sponsors: Grubb/ Hare
RESOLUTION TO POST "25 MPH SPEED LIMIT" SIGNS ON BROADSTONE WAY AND CARDIFF WAY IN THE 5TH COMMISSION DISTRICT
 NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby authorizes the following traffic sign placement in Sullivan County: 5th Commission District
 Place "25 MPH Speed Limit" signs on Broadstone Way and Cardiff Way

Item # 5: Resolution No. 2017-06-44 Sponsors: Harkleroad/ Gardner
RESOLUTION TO AMEND THE HIGHWAY FUND BUDGET DISTRIBUTION FOR 2016-2017 FISCAL YEAR
 NOW THEREFORE BE IT RESOLVED by the Sullivan County Board of Commissioners meeting in Regular Session that the Highway Department's 2016-2017 budget be amended as follows: From: 62000-4xx \$20,000 to 63100-3xx and From: 62000-4xx \$ 5,000 to 63100-4xx

Item # 7: Resolution No. 2017-06-46 Sponsors: Williams/White
RESOLUTION TO AMEND THE 2016-2017 GENERAL PURPOSE SCHOOL BUDGET BY \$15,000 FOR SERIES 71200 SPECIAL EDUCATION PROGRAM, 71300 VOCATIONAL EDUCATION PROGRAM, AND 72710 TRANSPORTATION
 NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes amending the General Purpose School Budget as follows:

Account Number	Account Description	Amount
71200-127	Career Ladder-EC	-7,000
71200-195	Certified Substitutes	4,000
71200-198	Non-Certified Substitutes	3,000
71300-117	Career Ladder Program	-1,500
71300-195	Certified Substitutes	5,500
71300-198	Non-Certified Substitutes	-4,000
72710-146	Bus Drivers	2,500
72710-148	Dispatchers	-2,500

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Item # 10: Resolution No. 2017-06-49

Sponsors: Houser/ Cole

RESOLUTION TO AUTHORIZE THE BLOUNTVILLE FARMER'S MARKET ASSOCIATION THE RESPONSIBILITY OF OVERSEEING AND SCHEDULING ACTIVITIES FOR THE PAVILLION LOCATED BEHIND THE SULLIVAN COUNTY COURTHOUSE

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves the Blountville Farmer's Market Association the responsibility of managing, overseeing and scheduling activities at the pavilion located behind the Sullivan County Courthouse. Activities will be scheduled May 1 through October 31 annually.

BE IT FURTHER RESOLVED that all County activities organized and sponsored by the Sullivan County Tourism Office shall have priority on the use of the pavilion.

MOTION MADE BY COMM. JOHNSON, SECONDED BY COMM. COLE TO APPROVE THE FOREGOING CONSENT AGENDA. MOTION APPROVED BY VOICE VOTE 06-26-17.

RESOLUTIONS ON DOCKET FOR JUNE 26, 2017

RESOLUTIONS	ACTION
#1 AMENDMENTS TO THE ZONING RESOLUTION	NO ACTION TAKEN 06-26-17
#2 ADOPT A PUBLIC RECORDS POLICY FOR SULLIVAN COUNTY GOVERNMENT	APPROVED 06-26-17
#3 NAME THE NEWLY DEVELOPED REGIONAL AGRICULTURE CENTER IN HONOR OF THE HONORABLE FORMER TENNESSEE GOVERNOR RON RAMSEY	APPROVED 06-26-17
#4 POST "25 MPH SPEED LIMIT" SIGNS ON BROADSTONE WAY AND CARDIFF WAY IN THE 5 TH COMMISSION DISTRICT	APPROVED 06-26-17
#5 AMEND THE HIGHWAY FUND BUDGET DISTRIBUTION FOR 2016-2017 FISCAL YEAR	APPROVED 06-26-17
#6 AUTHORIZE DISPOSITION OF COUNTY VEHICLE BELONGING TO THE SULLIVAN COUNTY SHERIFF'S OFFICE	APPROVED 06-26-17
#7 AMEND THE 2016-2017 GENERAL PURPOSE SCHOOL BUDGET BY \$15,000 FOR SERIES 71200 SPECIAL EDUCATION PROGRAM, 71300 VOCATIONAL EDUCATION PROGRAM, AND 72710 TRANSPORTATION	APPROVED 06-26-17
#8 RELIEVE THE SULLIVAN COUNTY TRUSTEE OF PROPERTY TAX REPORTING AND COLLECTION LIABILITY REGARDING 2015 DELINQUENT TAXES	APPROVED 06-26-17
#9 AUTHORIZE A CONTINUING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2017	APPROVED 06-26-17
#10 AUTHORIZE THE BLOUNTVILLE FARMER'S MARKET ASSOCIATION THE RESPONSIBILITY OF OVERSEEING AND SCHEDULING ACTIVITIES FOR THE PAVILLION LOCATED BEHIND THE SULLIVAN COUNTY COURTHOUSE	APPROVED 06-26-17
#11 AMEND THE 2016-2017 GENERAL FUND BUDGET IN THE AMOUNT OF \$17,035	APPROVED 06-26-17
#12 APPROPRIATE FUNDS FOR LEGAL FEES INVOLVING THE SHERIFF V. MAYOR LAWSUIT	APPROVED 06-26-17



Sullivan County

*Board of County Commissioners
237th Annual Session*

Item 1
No. 2017-06-01

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

RESOLUTION TO CONSIDER AMENDMENT(S) TO THE SULLIVAN COUNTY ZONING PLAN: ZONING MAP OR THE ZONING RESOLUTION

No rezoning requests have been filed for the month of June 2017.



Sullivan County
 Board of County Commissioners
 237th Annual Session

Item 2
 No. 2017-05-40

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 15th day of May 2017.

RESOLUTION TO ADOPT A PUBLIC RECORDS POLICY FOR SULLIVAN COUNTY GOVERNMENT

WHEREAS, Tenn. Code Ann. § 10-7-503(g), 2016 Public Chapter 722, requires county entities to adopt a public records policy by July 1, 2017; and

WHEREAS, Tenn. Code Ann. § 8-4-604(a)(4), 2016 Public Chapter 722, requires the Office of Open Records Counsel (OORC) to establish a model public records policy; and

WHEREAS, the OORC's model public records policy requires county entities to make certain selections under the policy; and

WHEREAS, Sullivan County desires to adopt the OORC's model public records policy with the necessary selections;

NOW THEREFORE, BE IT RESOLVED by the Sullivan County legislative body meeting in regular session at Blountville, Tennessee, that:

SECTION 1. The model public records policy developed by the OORC with the selections and revisions chosen by Sullivan County is attached to this resolution and is hereby adopted as the Public Records Policy for Sullivan County.

SECTION 2. County entities may adopt separate policies or, by default, accept this policy as the public records policy for the entity. Unless a separate policy is adopted by a county entity, this policy shall apply to each county entity.

SECTION 3. This resolution shall take effect July 1, 2017, the public welfare requiring it. All resolutions in conflict herewith are herewith rescinded insofar as such conflict exists.

Approved this 26th day of June 2017.

Attest:

Jeanie Gammon
 Jeanie Gammon, County Clerk

Approved:

Richard S. Venable
 Richard S. Venable, County Mayor

Sponsored By: Commissioner Randy Morrell

Co-Sponsor(s): Commissioner Eddie Williams

ACTIONS: Policy dated 5/11/2017 (draft copy) provided at May Commission meeting; 05-15-17 - 1st Reading;
 Revised Policy (final version) provided as separate copy at June Commission meeting;

APPROVED 06-26-17.

SULLIVAN COUNTY MODEL PUBLIC RECORDS POLICY**[Effective July 1, 2017]**

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for Sullivan County, Tennessee [~~hereinafter "Sullivan County"~~] ~~is hereby adopted by the County Commission for Sullivan County to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") in Tenn. Code Ann. § 10-7-501, et seq.~~

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A). Accordingly, the public records of Sullivan County are presumed to be open for inspection unless otherwise provided by law.

The TPRA does not require Records Custodians to compile information or create or recreate records that do not exist.

Personnel of Sullivan County shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of Sullivan County, shall be protected as provided by current law. Concerns about this Policy should be addressed to the appropriate Public Records Request Coordinator ("PRRC") for Sullivan County or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the office of the Sullivan County Mayor and is posted online at "sullivancountyttn.gov". This Policy shall be reviewed by Sullivan County as needed.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of Sullivan County except for the following offices, departments, or divisions of Sullivan County which have separate public records policies:

- a. Sullivan County Department of Education
- b. Sullivan County District Attorney
- c. Sullivan County Election Commission
- d. Sullivan County Public Defenders Office (2nd Judicial District Public Defenders Office)
- e. Sullivan County Register of Deeds Office
- f. Sullivan County Department of Archives and Tourism

Other offices, departments, or divisions of Sullivan County may adopt separate public records policies as allowed by law.

I. Definitions:

- A. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The Records Custodian is not necessarily the original preparer or receiver of the record.
- B. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).
- C. Public Records Request Coordinator ["PRRC"]: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate Records Custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a Records Custodian.
- D. Requestor: A person seeking access to a public record, whether it is for inspection or duplication.

II. Requesting Access to Public Records

- A. Public Records requests shall be made to the Public Records Request Coordinator ("PRRC") identified in Section III, A.3 or his/her designee in order to ensure Public Records requests are routed to the appropriate Records Custodian and fulfilled in a timely manner. Different Public Records Request Coordinators are identified in Section III, A.3 for the several Sullivan County departments. Public Records requests must be presented to the appropriate PRRC as identified in Section III, A.3.
- B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing or email address from the Requestor for providing any written communication required under the TPRA.
- C. Requests for inspection only may be made orally to the appropriate PRRC or in writing using the attached Public Records Request Form and presented to the appropriate PRRC. The appropriate PRRC is identified in Section III, A.3.
- D. Requests for copies, or requests for inspection and copies, shall be made in writing using the attached Public Records Request Form and presented to the appropriate PRRC. The appropriate PRRC is identified in Section III, A.3. A PRRC may accept an oral request and waive the required written request at his/her discretion.

- E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) may be required as a condition to inspect or receive copies of Public Records.
- F. Marriage licenses from 1863 to present, and minutes of the meetings of the Sullivan County Commission (~~legislative body~~) from 1990 to present (~~1970 through 1990~~ coming soon) are available online at www.sullivancountyclerktn.com. Also, many of the records in the office of the Sullivan County Trustee can be found online at tennesseetrustee.com.

III. Responding to Public Records Requests

A. Public Record Request Coordinator ("PRRC")

1. The PRRC shall review Public Records requests and make an initial determination of the following:
 - a. If the Requestor provided evidence of Tennessee citizenship;
 - b. If the records requested are described with sufficient specificity to identify them; and
 - c. If Sullivan County is the custodian of the records.
2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):
 - a. Advise the Requestor of this Policy and the elections made regarding:
 - i. Proof of Tennessee citizenship;
 - ii. Form(s) required for copies;
 - iii. Fees (and labor threshold and waivers, if applicable); and
 - iv. Aggregation of multiple or frequent requests.
 - b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
 - i. The Requestor is not, or has not presented evidence of being, a Tennessee citizen.
 - ii. The request lacks specificity.
 - iii. An exemption makes the record not subject to disclosure under the TPRA.
 - iv. Sullivan County is not the custodian of the requested records.

- v. The records do not exist.
- c. If appropriate, contact the Requestor to see if the request can be narrowed.
- d. Forward the records request to the appropriate Records Custodian.
- e. If requested records are in the custody of a different governmental entity and the PRRC knows the correct governmental entity, advise the Requestor of the correct governmental entity and the PRRC for that entity if known.

3. The designated PRRC for each Sullivan County department or office is:

- a. Sullivan County Office/Department: SULLIVAN COUNTY PURCHASING DEPARTMENT
 - i. Name or title: KRIS DAVIS, Purchasing Agent.
 - ii. Contact information:
Kris Davis, Purchasing Agent, Sullivan County
3411 Highway 126, Suite 201
Blountville, TN 37617
Phone: (423) 323-6400
- b. Sullivan County Office/Department: SULLIVAN COUNTY PLANNING AND CODES DEPARTMENT
 - i. Name or title: AMBRE TORBETT, Director, Planning & Codes Department
 - ii. Contact information:
Ambre Torbett, Director, Planning & Codes Department
Sullivan County Government
3411 Highway 126, Suite 30
Blountville, TN 37617
(423) 323-6440
- c. Sullivan County Office/Department: SULLIVAN COUNTY PUBLIC LIBRARY
 - i. Name or title: HEATHER DUBY, Director
 - ii. Contact information:
Heather Duby, Director
Sullivan County Public Library
1655 Blountville Blvd.
P.O. Box 510
Blountville, TN 37617
(423) 279-2716
- d. Sullivan County Office/Department: SULLIVAN COUNTY JUVENILE COURT, DIVISION I (BRISTOL)
 - i. Name or title: MICHELE STEADMAN, Director of Court Services
 - ii. Contact information:
Michele Steadman, Director of Court Services
Sullivan County Juvenile Court, Division I (Bristol)
801 Anderson St., Room 227

Bristol, TN 37620
 (423) 989-4355

- e. Sullivan County Office/Department: SULLIVAN COUNTY JUVENILE COURT, DIVISION II (KINGSPORT)
- i Name or title: JOHN EANES, Director of Court Services
 - ii Contact information:

 John Eanes, Director of Court Services
 Sullivan County Juvenile Court Div. II
 200 Shelby Street
 Kingsport, TN 37660
 (423) 224-1730
- f. Sullivan County Office/Department: COUNTY CLERK, SULLIVAN COUNTY
- i Name or title: TERESA JACOBS
 - ii Contact information:

Teresa Jacobs
 County Clerk's Office, Sullivan County
 3258 Highway 126, Suite 101
 Blountville, TN 37617
 (423) 323-6428
- g. Sullivan County Office/Department: SULLIVAN COUNTY SHERIFF'S OFFICE
- i Name or title: CAPTAIN MARK MURPH
 - ii Contact information:

Captain Mark Murph
 140 Blountville Bypass
 Blountville, TN 37617
 (423) 279-7500 extension 349
- h. Sullivan County Office/Department: SULLIVAN COUNTY CIRCUIT COURT CLERK
- i Name or title: TOMMY R. KERNS, Circuit Court Clerk
 - ii Contact information:

Tommy R. Kerns, Circuit Court Clerk
 Blountville Justice Center
 140 Blountville Bypass
 Blountville, TN 37617
 (423) 279-2752
- i. Sullivan County Office/Department: SULLIVAN COUNTY CIRCUIT COURT CLERK
- i Name or title: MELINDA LASHLEY, Director of Operations, General Sessions Court, Kingsport Justice Center
 - ii Contact information:

Melinda Lashley, Director of Operations
 Sullivan County General Sessions Court
 Kingsport Justice Center
 200 Shelby Street
 Kingsport, TN 37660
 (423) 224-1714

- j. Sullivan County Office/Department: SULLIVAN COUNTY CIRCUIT COURT CLERK
- i. Name or title: JEFFERY GEORGE, Director of Operations Law and Juvenile Court, Bristol Justice Center
 - ii. Contact information:
Jeffery George, Director of Operations
Sullivan County Law and Juvenile Court
Bristol Justice Center
801 Anderson Street
Bristol, TN 37620
(423) 652-1030
- k. Sullivan County Office/Department: SULLIVAN COUNTY CIRCUIT COURT CLERK
- i. Name or title: LISA DAVIS, Assistant Manager, Kingsport Law Court
 - ii. Contact information:
Lisa Davis, Assistant Manager
Kingsport Law Court
City Hall Building
225 West Center Street
Kingsport, TN 37660
(423) 224-2724
- l. Sullivan County Office/Department: SULLIVAN COUNTY TRUSTEE
- i. Name or title: DIANNA BUCHANAN
 - ii. Contact information:
Dianna Buchanan
Office of the Sullivan County Trustee
P.O. Box 550
3411 Highway 126, Suite 104
Blountville, TN 37617
(423) 323-6464
- m. Sullivan County Office/Department: SULLIVAN COUNTY EMERGENCY MANAGEMENT AGENCY (EMA)
- i. Name or title: JIM BEAN, DIRECTOR
 - ii. Contact information:
Jim Bean, Director
Sullivan County EMA
3193 Hwy 126, Suite 101
Blountville, TN 37617
(423) 323-6912
- n. Sullivan County Office/Department: SULLIVAN COUNTY CHANCERY COURT CLERK
- i. Name or title: SHARON COLLIER
 - ii. Contact information:
Sharon Collier
Sullivan County Chancery Court Clerk
225 W. Center Street
Kingsport, TN 37660

- (423) 224-1726
- o. Sullivan County Office/Department: SULLIVAN COUNTY
HIGHWAY DEPARTMENT
- i Name or title: CHRIS SALLEY
- ii Contact information:
Chris Salley
-
- Sullivan County Highway Department
147 County Hill Road
Blountville, TN 37617
(423) 279-2820
- p. Sullivan County Office/Department: SULLIVAN COUNTY
EMERGENCY MEDICAL SERVICES (EMS)
- i Name or title: JIM PERRY
- ii Contact information:
Jim Perry
Sullivan County EMS
3411 Hwy 126, Suite 204
Blountville, TN 37617
(423) 323-6474
- q. Sullivan County Office/Department: SULLIVAN COUNTY
REGIONAL HEALTH DEPARTMENT
- i Name or title: ROSEMARY HOLLOWAY
- ii Contact information:
Rosemary Holloway
Sullivan County Regional Health Department
PO Box 360
Blountville, TN 37617
(423) 279-2777
- r. Sullivan County Office/Department: SULLIVAN COUNTY
PROPERTY ASSESSOR
- i Name or title: RANDY MORRELL
- ii Contact information:
Randy Morrell
Sullivan County Property Assessor Office
3411 Hwy 126
Suite 103
Blountville, TN 37617
(423) 323-6490
- s. Sullivan County Office/Department: SULLIVAN COUNTY MAYOR
- i Name or title: RICHARD VENABLE
- ii Contact information:
Richard Venable, County Mayor
3411 Hwy 126, Suite 206
Blountville, TN 37617
(423) 323-6417
- t. Sullivan County Office/Department: SULLIVAN COUNTY OFFICE
OF ACCOUNTS AND BUDGET
- i Name or title: LESLIE BONNER
- ii Contact information:

Leslie Bonner
Sullivan County Office of Accounts and Budget
3411 Hwy 126, Suite 202
Blountville, TN 37617
(423) 333-6409

4. When appropriate or necessary, the PRRC(s) shall make recommendations to the Sullivan County Commission for improvement or changes to this Policy.

B. Records Custodian

1. Upon receiving a Public Records request, a Records Custodian shall promptly make requested Public Records available in accordance with Tenn. Code Ann. § 10-7-503. If the Records Custodian is uncertain whether an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a Records Custodian shall, within seven (7) business days from the Records Custodian's receipt of the request, send the Requestor a completed Public Records Request Response Form which is included hereinafter.
3. If a Records Custodian denies a Public Records request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form which is included hereinafter.
4. If a Records Custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the Records Custodian shall use the Public Records Request Response Form (included hereinafter) to notify the Requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the Records Custodian should contact the Requestor to see if the request can be narrowed.
5. If a Records Custodian discovers records responsive to a records request were omitted, the Records Custodian should contact the Requestor concerning the omission and produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the Records Custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the Records Custodian should coordinate with counsel or other appropriate parties regarding

review and redaction of records. The Records Custodian and the PRRC may also consult with the OORC.

2. Whenever a redacted record is provided, a Records Custodian should provide the Requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.

IV. Inspection of Records

- A. There shall be no charge for inspection of Public Records required by law to be open for inspection.
- B. The location for inspection of records within the offices and departments of Sullivan County shall be determined by either the PRRC or the Records Custodian.
- C. An appointment is required for inspection of open Public Records. The Requestor shall contact the appropriate PRRC to schedule such inspection. The appropriate PRRC is identified in Section III, A.3. Inspections shall occur between the hours of 9:00 am and 4:30 pm Monday through Friday except for official Sullivan County holidays or days during which offices containing relevant Public Records are closed. Under reasonable circumstances, the PRRC or a Records Custodian may require inspection of records at an alternate location.

V. Copies of Records

- A. A Records Custodian shall promptly respond to a Public Records request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at a location specified by the Records Custodian.
- C. Upon payment for postage, copies will be delivered to the Requestor's home address by the United States Postal Service. Upon request, copies that are stored by Sullivan County in electronic format may be delivered to the Requestor by email or copied to a Sullivan County supplied thumb drive (subject to payment of costs) which thumb drive may be picked up by the Requestor or mailed (upon payment of postage) to the Requestor by United States Postal Service.
- D. A Requestor will not be allowed to make copies of records with personal equipment.

VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of Public Records should not be used to hinder access to Public Records.
- B. Records Custodians shall provide Requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records.

C. When fees for copies and labor do not exceed Five Dollars (\$5.00), the fees may be waived. Fees associated with aggregated records requests will not be waived.

D. Fees and charges for copies are as follows:

1. \$0.15 per page for letter and legal-size black and white copies.
2. \$0.50 per page for letter and legal-size color copies.
3. Other: County offices with specific statutory copy or document charges may charge according to those statutes, e.g., Court Clerks per *T.C.A.* §8-21-401, County Clerks per *T.C.A.* §8-21-701, Register of Deeds per *T.C.A.* §8-21-1001.
4. Labor when time exceeds one (1) hour.
 - i. A Records Custodian shall utilize the most cost-efficient method of producing requested records. Accordingly, a Records Custodian should strive to utilize current employees at the lowest practicable hourly wage to fulfill Public Records requests for copies; however, if appropriate, at the sole discretion of the Records Custodian, employees at a higher hourly wage may be used in order to reduce the amount of time and effort necessary to produce the records.
 - ii. In calculating labor charges, a Records Custodian should determine the total amount of labor for each employee and subtract one hour from the labor of the highest paid employee(s). The Records Custodian should then multiply the amount of labor for each employee by each employee's hourly wage to calculate the total amount of labor charges associated with the request.
 - iii. Labor is the time (rounded to the nearest quarter hour) actually spent and reasonably necessary to produce requested records, including the time spent locating, retrieving, reviewing, redacting, and reproducing records.
 - iv. The hourly wage of an employee is based upon the hourly wage of the employee and does not include benefits. If an employee is not paid on an hourly basis, the hourly wage shall be determined by dividing the employee's annual salary by the required hours to be worked per week multiplied by 52 weeks. For example, an employee who is expected to work a 37.5 hour workweek and receives \$39,000 in salary on an annual basis will be deemed to be paid Twenty Dollars (\$20) per hour.
5. If an outside vendor is used, the actual costs assessed by the vendor.
6. A Records Custodian may charge its actual out-of-pocket costs for flash drives or similar storage devices on which electronic copies are provided. When providing electronic records, a Records Custodian may charge per-page costs only when paper copies that did not already exist are required to be produced in responding to the request, such as when a record must be printed in order that information may be redacted.

- E. No duplication costs will be charged for requests for less than One Dollar (\$1.00) or for requests of five (5) pages or less.
- F. Subject to the discretion of the Public Records Request Coordinator, payment may be made in cash, by personal check, or by credit card payable to Sullivan County; however, form of payment is to be determined at the sole discretion of the Public Records Request Coordinator for each Sullivan County department. Payment may be presented to the Records Custodian.
- G. Payment in advance will be required when costs are estimated to exceed Twenty-Five Dollars (\$25.00).
- H. Aggregation of Frequent and Multiple Requests.
1. Sullivan County will aggregate record requests when more than four (4) requests are received within a calendar month either from a single individual or a group of individuals deemed working in concert.
 2. Records requests will be aggregated at the county level, i.e., requests will be aggregated for all departments and offices of Sullivan County government.
 3. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the Records Custodian shall inform the individuals that they have been deemed to be working in concert.
 4. Disputes regarding aggregation shall be brought to the OORC (Office of Open Records Counsel).

SULLIVAN COUNTY PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access only open Public Records that exist at the time of the request; the TPRA does not require Records Custodians to compile information or create or recreate records that do not exist.

To: Sullivan County, Tennessee

[Insert Contact Information for the Public Records Request Coordinator]

From:

[Full name of Requestor]

Address of residence of Requestor to establish citizenship in State of Tennessee:

Address to which Requestor wishes required written response by Sullivan County to be mailed:

Is the Requestor a Tennessee citizen? Yes No

- Request: Inspection (The TPRA does not permit fees or require a written request for inspection only.)
- Copy/Duplicate

If costs for copies are assessed, the Requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs? If so, initial here: _____.

Note: Payment in advance will be required when costs are estimated to exceed Twenty-Five Dollars (\$25.00).

- Delivery preference: On-Site Pick-Up USPS First-Class Mail
- Electronic Other: _____

Records Requested:

Provide a detailed description of the Public Records requested, including: (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter related to the records. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the Records Custodian responding to the request to identify the specific records you are seeking. *The TPRA does not require Records Custodians to compile information or create or recreate records that do not exist.*

Lined area for providing a detailed description of the records requested.

Signature of Requestor

Date Submitted

Signature of Public Records Request Coordinator

Date Received

SULLIVAN COUNTY PUBLIC RECORD REQUEST RESPONSE FORM

Requester's Name and Contact Information:

In response to your records request received on _____ [Date Request Received],
our office is taking the action(s)¹ indicated below:

- The Public Records responsive to your request will be made available for inspection:

Location:

Date & Time:

- Copies of Public Records responsive to your request are:

- Attached;
 Available for pickup at the following location:

- Being delivered via: USPS First-Class Mail Electronically Other:

- Your request is denied on the following grounds:

- Your request was not sufficiently detailed to enable identification of the specific requested record(s). You need to provide additional information to identify the requested record(s).
- No such record(s) exists or this office does not maintain record(s) responsive to your request.
- No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.
- You are not a Tennessee citizen.
- You have not paid the estimated copying/production fees required by Sullivan County to be paid in advance.
- The following state, federal, or other applicable law prohibits disclosure of the requested records:

¹ If all requested records do not have the same response, so indicate.

It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:

- It has not yet been determined that records responsive to your request exist; or
- The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is:

If you have any additional questions regarding your record request, please contact:

Public Records Request Coordinator

Sincerely,

Public Records Request Coordinator

[Name, Title, and Contact Information]

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

12 OLD BUSINESS Item # 2: Resolution No. 2017-05-40 Sponsors: Morrell/ Williams
Vote

Description

RESOLUTION TO ADOPT A PUBLIC RECORDS POLICY FOR SULLIVAN COUNTY GOVERNMENT

Chairman

Venable, Richard

Total Vote Result

Voting start time 11:13:05 AM
Voting stop time 11:13:24 AM
Voting Configuration Vote
Voting mode Open
Vote Result

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

Group Voting Result

Group	Yes	Absent
No group	20	0 4
Total Results	20	0 4

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()				
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kilgore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()	X			
Stanley, Angie ()	X			
Vance, Mark ()	X			
White, Robert ()				
Williams, Eddie ()	X			



Sullivan County

*Board of County Commissioners
23⁷th Annual Session*

Item 3

No. 2017-06-42

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

**RESOLUTION TO NAME THE NEWLY DEVELOPED REGIONAL AGRICULTURE CENTER
IN HONOR OF THE HONORABLE FORMER TENNESSEE LT. GOVERNOR RON RAMSEY**

WHEREAS, The Honorable Ron Ramsey, former Lt. Governor of the State of Tennessee, began his early years working at his family's dairy farm, and

WHEREAS, Ron Ramsey believes that agriculture is deeply embedded in our history and a vital sector of our economy, and

WHEREAS, Ron Ramsey believes that agriculture is a way of life critical to who we are as a people, and

WHEREAS, Ron Ramsey believes that the principles of agriculture must be protected in this region, and

WHEREAS, quite clearly, Ron Ramsey believes that this center is important for Northeast Tennessee, not just economically, but culturally, and

WHEREAS, Ron Ramsey truly believes that this wonderful center is a perfect way to celebrate agriculture, and

WHEREAS, Ron Ramsey believes this center will preserve and perpetuate agricultural traditions to the next generation, and

WHEREAS, Ron Ramsey declares his genuine excitement about the future of agriculture in Northeast Tennessee, and

WHEREAS, Ron Ramsey has always had an immediate interest in promoting the advancement of agriculture, and sees the development of this center as a good fit for Northeast Tennessee, and

WHEREAS, State Senator Jon Lundberg states "Ron Ramsey in a lot of ways is a farmer in a suit and tie," and

WHEREAS, Ron Ramsey was approached by members of Sullivan County's Cattlemen's Association relative to their vision of an agricultural center in Northeast Tennessee and quickly began thinking about his vision and what he had to do making this center the reality it has become, and

WHEREAS, Ron Ramsey has given back to his community being recognized as a "true leader with a servant's heart," and

WHEREAS, Ron Ramsey is an active member of the Sullivan County Cattlemen's Association, and

WHEREAS, Ron Ramsey is instrumental in providing auction services benefiting 4-H youth scholarship funding, and

WHEREAS, serving as Tennessee Lt. Governor, and after retiring from this role, Ron Ramsey secured funding that founded the amazing agricultural center project with SBC Project No 460/000-03-2015 grant accompanied by Amendment Number One, and

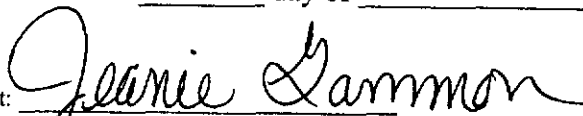
WHEREAS, Ron Ramsey has committed a lifetime to ensuring that his community knows the importance of agriculture, it is most appropriate to designate the building at 140 Spurgeon Lane in Blountville, Tennessee as the Ron Ramsey Regional Agriculture Center.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves naming the newly developed Regional Agriculture Center in honor of The Honorable former Tennessee Lt. Governor Ron Ramsey.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 26th day of June 2017.

Attest:


Jeanie Gammon, County Clerk

Approve:


Richard S. Venable, County Mayor

Sponsored By: Commissioner ~~Bob White~~ **Houser**

Co-Sponsor(s): Commissioners ~~Dennis Houser~~, **Andy Hare, Angie Stanley**

ACTIONS: All members voting in the affirmative will be added as co-sponsors.

APPROVED 06-26-17.

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

13 NEW BUSINESS Item # 3: New Business Resolution No. 2017-06-42 Sponsors: White/ Houser
Waiver/ Vote

Description

RESOLUTION to name the newly developed Regional Agriculture Center in honor of The Honorable former Tennessee Lt. Governor Ron Ramsey

Chairman

Venable, Richard

Total Vote Result

Voting start time 10:48:49 AM
Voting stop time 10:49:11 AM
Voting Configuration Vote
Voting mode Open
Vote Result

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

Group Voting Result

Group	Yes	Absent
No group	20	4
Total Results	20	4

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()				
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kigore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()	X			
Stanley, Angie ()	X			
Vance, Mark ()	X			
White, Robert ()				
Williams, Eddie ()	X			



Sullivan County

Board of County Commissioners
237th Annual Session

Item 4
 No. 2017-06-43

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

RESOLUTION TO POST "25 MPH SPEED LIMIT" SIGNS ON BROADSTONE WAY AND CARDIFF WAY IN THE 5TH COMMISSION DISTRICT

WHEREAS, Commissioner Sherry Grubb requested 25 MPH speed limit signs be installed on Broadstone Way and Cardiff Way in the 5th Commission District; and

WHEREAS, the Sullivan County Highway Department has reviewed the request and approves the change.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby authorizes the following traffic sign placement in Sullivan County:

5th Commission District

Place "25 MPH Speed Limit" signs on Broadstone Way and Cardiff Way

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 26th day of June 2017.

Attest: Jeanie Gammon
 Jeanie Gammon, County Clerk

Approved: Richard S. Venable
 Richard S. Venable, County Mayor

Sponsored By: Commissioner Sherry Grubb

Co-Sponsor(s): Commissioners Andy Hare

ACTION: ATTACHMENT

APPROVED 06-27-17 (ON CONSENT AGENDA)

SULLIVAN COUNTY
HIGHWAY DEPARTMENT
P.O. BOX 590
BLOUNTVILLE, TENNESSEE 37617

JIM BELGERI
HIGHWAY COMMISSIONER

PHONE (423) 279-2820
FAX (423) 279-2876

RESOLUTION REQUEST REVIEW

DATE: 5-31-2017

TO: Sullivan County Commission

REQUEST MADE BY: Sherry Grubb

SUBJECT: To place 25 MPH speed limit on
BROADSTONE WAY. ALSO TO PLACE 25 MPH
SPEED LIMIT SIGNS ON CARDIFF WAY.

5th COMMISSIONER DISTRICT

ANDY HARE

APPROVED BY HIGHWAY DEPARTMENT

DENIED BY HIGHWAY DEPARTMENT

COMMENT:

Roger Cooper 5/31/2017
TRAFFIC COORDINATOR DATE

J. Belgeri
HIGHWAY COMMISSIONER DATE



Sullivan County

*Board of County Commissioners
237th Annual Session*

Item 5

No. 2017-06-44

To the Honorable Richard S. Venable, Sullivan County Mayor, and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

RESOLUTION TO AMEND THE HIGHWAY FUND BUDGET DISTRIBUTION FOR 2016-2017 FISCAL YEAR

WHEREAS, to close out the fiscal year, it has become necessary to transfer balances and redistribute funds to maximize the work effort of the Highway Department; and

WHEREAS, these transfers need to be made to procure the supplies for building maintenance and road and bridge repair prior to year-end.

NOW THEREFORE BE IT RESOLVED by the Sullivan County Board of Commissioners meeting in Regular Session that the Highway Department's 2016-2017 budget be amended as follows:

From: 62000-4xx \$20,000 to 63100-3xx

From: 62000-4xx \$ 5,000 to 63100-4xx

This resolution shall take effect from and after its passage. All resolutions in conflict herewith shall be void and the same rescinded insofar as such conflict exists.

Waiver of the Rules Requested

Approved this 26th day of June 2017.

Attest: Jeanie Gammon
Jeanie Gammon, County Clerk

Approved: Richard S. Venable
Richard S. Venable, County Mayor

Sponsored By: Commissioner Terry Harkleroad
Prime Co-Sponsor(s): Commissioner John Gardner

APPROVED 06-26-17. (ON CONSENT AGENDA)



Sullivan County

*Board of County Commissioners
236th Annual Session*

Item 6

No. 2017-06-45

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June, 2017.

RESOLUTION TO AUTHORIZE DISPOSITION OF COUNTY VEHICLE BELONGING TO THE SULLIVAN COUNTY SHERIFF'S OFFICE

WHEREAS, Sullivan County holds title to a 2009 Ford Crown Victoria with 212,835 miles, VIN 2FAHP71VX9X126274, currently utilized by the Sullivan County Sheriff's Office; and,

WHEREAS, said patrol vehicle has served its usefulness for the Sheriff's office; and,

WHEREAS, Northeast State Community College, Office of Police and Safety, is in dire need of a used patrol vehicle to increase the safety and security and law enforcement support for the students, staff, and faculty on all of their local campuses; and,

WHEREAS, Northeast State Community College, Office of Police and Safety, is willing to take title of said vehicle, in an "as is" condition, with no guarantee of the vehicle's mechanical life span.

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session and in accordance with T.C.A. § 5-1-103; T.C.A. § 5-7-101; and T.C.A. § 12-2-420 authorizes the Sullivan County Purchasing Agent to transfer title of a 2009 Ford Crown Victoria with 212,835 miles, VIN 2FAHP71VX9X126274, to Northeast State Community College, Office of Police and Safety.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Waiver of the Rules Requested

Approved this 26th day of June 2017.

Attest: Jeanie Gammon
Jeanie Gammon, County Clerk

Approved: Richard S. Venable
Richard S. Venable, County Mayor

Sponsored By: Commissioner Joe Herron

Co-Sponsor(s): Cheryl Russell, Angie Stanley

ACTIONS: All Commissioners Voting in the Affirmative

AMENDMENT #1 MADE BY WILLIAMS AND ACCEPTED BY SPONSOR THAT "THE COMMISSION RECOMMEND THE COLLEGE FURTHER ADDRESS THE ISSUE OF PRAYER IN THEIR INSTITUTION" RESOLUTION AND AMENDMENT APPROVED 06-26-17.

Agenda subject voting report

000115

Meeting Name

Sullivan County Commission June 2017

6/26/2017

14 Item # 6: New
Waiver/ Vote

Resolution No. 2017-06-45 Sponsors: Herron, Russell

Description

Waiver of the Rules Requested

RESOLUTION To Authorize Disposition of County Vehicle Belonging to the Sullivan County Sheriff's Office

Chairman

Venable, Richard

Total Vote Result

Voting start time 10:56:01 AM
Voting stop time 10:57:39 AM
Voting Configuration Vote
Voting mode Open
Vote Result

Yes	19
Abstain	1
No	0
Total Present	20
Absent	4

Group Voting Result

Group	Yes	Abstain	Absent
No group	19	1	04
Total Results	19	1	04

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()				
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kilgore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()		X		
Stanley, Angie ()				
Vance, Mark ()	X			
White, Robert ()	X			

000010

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

Name	Yes	Abstain	No	Absent
Williams, Eddie ()	X			



Sullivan County

Board of County Commissioners
237th Annual Session

Item 7

No. 2017-06-46

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June, 2017.

RESOLUTION TO AMEND THE 2016-2017 GENERAL PURPOSE SCHOOL BUDGET BY \$15,000 FOR SERIES 71200 SPECIAL EDUCATION PROGRAM, 71300 VOCATIONAL EDUCATION PROGRAM, AND 72710 TRANSPORTATION

WHEREAS, the Sullivan County Department of Education has determined that certain funds will not be expended in Series 71200 Special Education Program, 71300 Vocational Education Program, and 72710 Transportation; and

WHEREAS, the Sullivan County Department of Education has determined that these funds are needed to cover additional costs for various payroll expenses.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes amending the General Purpose School Budget as follows:

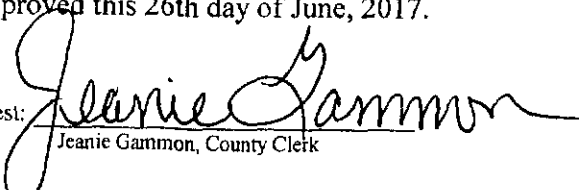
Account Number	Account Description	Amount
71200-127	Career Ladder-EC	-7,000
71200-195	Certified Substitutes	4,000
71200-198	Non-Certified Substitutes	3,000
71300-117	Career Ladder Program	-1,500
71300-195	Certified Substitutes	5,500
71300-198	Non-Certified Substitutes	-4,000
72710-146	Bus Drivers	2,500
72710-148	Dispatchers	-2,500

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.


Waiver of the Rules Requested

Approved this 26th day of June, 2017.

Attest:


Jeanie Gammon, County Clerk

Approved:


Richard S. Venable, County Mayor

Sponsored By: Eddie Williams

Co-Sponsor(s): ~~Bob White~~ Mark Vance

ACTIONS: APPROVED ON CONSENT AGENDA 06-26-17.



Sullivan County

Board of County Commissioners
237th Annual Session

Item 8

No. 2017-06-47

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June, 2017.

A RESOLUTION TO RELIEVE THE SULLIVAN COUNTY TRUSTEE OF PROPERTY TAX REPORTING AND COLLECTION LIABILITY REGARDING 2015 DELINQUENT TAXES

WHEREAS, Frances Harrell, Trustee of Sullivan County, Tennessee, has complied with the statutes of the State of Tennessee, relative to requirements as to the filing of reports of delinquent and insolvent taxpayers for the 2015 real property taxes and 2015 personal property taxes and it appears that proper suit has been instituted in the Chancery Court for Sullivan County, Tennessee, for collection of said taxes; and

WHEREAS, it further Frances Harrell, Trustee of Sullivan County, Tennessee, has filed a list of delinquent taxpayers and double assessments as provided by law, and should be properly relieved from any further liability for the reporting and collection of delinquent 2015 real property and 2015 personal property taxes as properly certified and turned over to the Clerk & Master for Sullivan County, Tennessee.

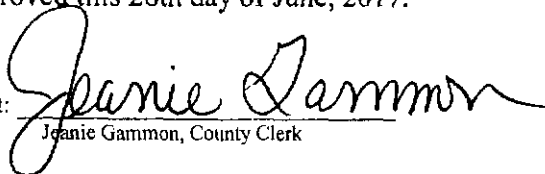
NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF SULLIVAN COUNTY, TENNESSEE, meeting in regular session that this Commission does hereby relieve the Sullivan County Trustee of Property Tax Reporting and Collection liability in the amount of \$1,559,917.11 regarding the 2015 delinquent property taxes and 2015 personal property taxes as properly certified and turned over to the Clerk and Master of Sullivan County.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Waiver of the Rules Requested

Approved this 26th day of June, 2017.

Attest:


Jeanie Gammon, County Clerk

Approved:


Richard S. Venable, County Mayor

Sponsored By: Eddie Williams

Co-Sponsor(s): ~~Bob~~ White Mark Bowery, Angie Stanley

ACTIONS: APPROVED 06-26-17.

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

15 Item # 3: New Business Resolution No. 2017-06-47 Sponsors: Williams/ White
Waiver/ Vote

Description

Waiver of the Rules Requested

A RESOLUTION TO RELIEVE THE SULLIVAN COUNTY TRUSTEE OF
PROPERTY TAX REPORTING AND COLLECTION LIABILITY
REGARDING 2015 DELINQUENT TAXES

Chairman

Venable, Richard

Total Vote Result

Voting start time 10:59:25 AM
Voting stop time 10:59:43 AM
Voting Configuration Vote
Voting mode Open
Vote Result

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

Group Voting Result

Group	Yes	Absent
No group	20	04
Total Results	20	04

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()				
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kilgore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()	X			
Stanley, Angie ()	X			
Vance, Mark ()	X			

000120

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

Name	Yes	Abstain	No	Absent
White, Robert ()				
Williams, Eddie ()	X			



Sullivan County

*Board of County Commissioners
237th Annual Session*

Item 9

No. 2017-00-48

To the Honorable Richard S. Venable, County Mayor and the Sullivan County Board of County Commissioners meeting in Regular Session this 26th day of June 2017.

RESOLUTION TO AUTHORIZE A CONTINUING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2017

WHEREAS, the 2017 - 2018 fiscal year budget of Sullivan County, Tennessee will not be approved by June 30th of the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Sullivan County, Tennessee that amounts set out in the 2016 - 2017 Appropriation Resolution are hereby continued until a new 2017 - 2018 Appropriation Resolution is adopted; and,

BE IT FURTHER RESOLVED, that the property tax rate as adopted for the 2016 - 2017 fiscal year shall remain in effect for the fiscal year beginning July 1, 2017 until a new property tax rate is adopted; and,

BE IT FURTHER RESOLVED, that the County Mayor and County Clerk are hereby authorized to borrow money on tax anticipation notes, not to exceed 60% of the appropriations of each individual fund of the continuing budget, to pay for the expenses herein authorized until the taxes and other revenues for the fiscal year 2017 - 2018 have been collected. Such notes shall first be approved by the State Director of Local Finance. The notes evidencing the loans authorized under this section shall be issued under the authority of Title 9, Chapter 21, *Tennessee Code Annotated*. All of said notes shall mature and be paid in full without renewal not later than June 30, 2018.

BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2017.

Waiver of the Rules Requested

Approved this 26th day of June 2017.

Attest: Jeanie Gammon
Jeanie Gammon, County Clerk

Approved: Richard S. Venable
Richard S. Venable, County Mayor

Sponsored By: Commissioner Eddie Williams

Co-Sponsor(s): Commissioner ~~Bob White~~ Mark Vance, Mark Bowery

ACTIONS: APPROVED 06-26-17.

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

16 Item # 9: New Business Resolution No. 2017-06-43 Sponsors: Williams/ White
Waiver/ Vote

Description

Waiver of the Rules Requested

RESOLUTION To Authorize a Continuing Budget for the Fiscal Year
Beginning July 1, 2017

Chairman

Venable, Richard

Total Vote Result

Voting start time 11:01:14 AM
 Voting stop time 11:01:36 AM
 Voting Configuration Vote
 Voting mode Open
 Vote Result

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

Group Voting Result

Group	Yes	Absent
No group	20	04
Total Results	20	04

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()				
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kilgore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()	X			
Stanley, Angie ()	X			
Vance, Mark ()	X			
White, Robert ()				

Agenda subject voting report

000123

Meeting Name

Sullivan County Commission June 2017

6/26/2017

Name	Yes	Abstain	No	Absent
Williams, Eddie ()	X			



Sullivan County

Board of County Commissioners
23rd Annual Session

Item 10

No. 2017-06-49

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

RESOLUTION TO AUTHORIZE THE BLOUNTVILLE FARMER'S MARKET ASSOCIATION THE RESPONSIBILITY OF OVERSEEING AND SCHEDULING ACTIVITIES FOR THE PAVILLION LOCATED BEHIND THE SULLIVAN COUNTY COURTHOUSE

WHEREAS, the Blountville Farmer's Market Association regularly holds events on Thursdays and Saturdays for local farmers to sell their produce and homemade products at the pavilion located behind the Sullivan County Courthouse; and,

WHEREAS, non-profit groups and private individuals have approached the county to use the pavilion for different events; and

WHEREAS, the Blountville Farmer's Market Association and the Sullivan County Tourism Office wishes to allow the community access to the pavilion when not in use for official County activities;

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby approves the Blountville Farmer's Market Association the responsibility of managing, overseeing and scheduling activities at the pavilion located behind the Sullivan County Courthouse. Activities will be scheduled May 1 through October 31 annually.

BE IT FURTHER RESOLVED that all County activities organized and sponsored by the Sullivan County Tourism Office shall have priority on the use of the pavilion.

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 26th day of June 2017.

Attest:


Jeanie Gammon, County Clerk

Approved:


Richard S. Venable, County Mayor

Sponsored By: Commissioner Dennis Houser
Co-Sponsor(s): Commissioners Michael Cole, Mack Harr

ACTIONS: Approved 06-26-17. (ON CONSENT AGENDA)



Sullivan County

Board of County Commissioners
2017 Annual Session

Item 11
No. 2017-06-50

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

To the Honorable Richard S. Venable, Mayor of Sullivan County, and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

RESOLUTION TO AMEND THE 2016 - 2017 GENERAL FUND BUDGET IN THE AMOUNT OF \$17,035

WHEREAS, Appropriations for court ordered mental health evaluations were not increased in the 2016-2017 General Fund budget and therefore are not sufficient to meet the increase in demand for this service; and,

WHEREAS, Appropriations for interest on the tax anticipation loan for the General Fund was not increased to cover the principal amount that must be borrowed to insure adequate cash flow to meet the County's needs.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes amending the 2016 - 2017 General Fund Budget as follows:

General Fund:

Appropriation	55310-300	Contracted Services	\$ 10,000
Appropriation	82310-600	Debt Service	\$ 7,035
Source	39000	Fund Balance	\$ 17,035

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

WAIVER OF RULES REQUESTED

Hereby approved this 26th day of June, 2017.

Attest: Jeanie Gammon
Jeanie Gammon, County Clerk

Approve: Richard S. Venable
Richard S. Venable, County Mayor

Sponsored By: Eddie Williams

Prime Co-Sponsor(s): ~~Bob White~~ Mark Vance, Mark Bowery

ACTIONS:

Approved 06-26-17.

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

19 Item # 11: New Business Resolution No. 2017-06-50

Description

Resolution to amend the 2016 - 2017 General Fund Budget in the amount of \$17,035

Chairman

Venable, Richard

Total Vote Result

Voting start time 11:04:35 AM
 Voting stop time 11:04:56 AM
 Voting Configuration Vote
 Voting mode Open
 Vote Result

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

Group Voting Result

Group	Yes	Absent
No group	20	84
Total Results	20	84

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()				
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kilgore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()	X			
Stanley, Angie ()	X			
Vance, Mark ()	X			
White, Robert ()				
Williams, Eddie ()	X			



Sullivan County

Board of County Commissioners
237th Annual Session

Item 12
No. 2017-06-51

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 26th day of June 2017.

RESOLUTION TO APPROPRIATE FUNDS FOR LEGAL FEES INVOLVING THE SHERIFF V. MAYOR LAWSUIT

WHEREAS, Sullivan County Sheriff, Wayne Anderson filed suit against Sullivan County Mayor, Richard S. Venable in the Circuit Court for Sullivan County in September 2015 (Case No. C3659) in regards to funding the operations of the Sullivan County Sheriff's Office; and

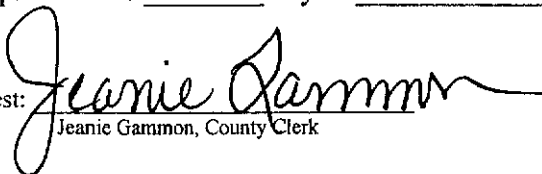
WHEREAS, Mayor Richard S. Venable retained legal representation on behalf of Sullivan County.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session, hereby appropriates funds not to exceed \$60,000 from the General Fund for the payment of attorney fees, mediation, and court costs. Account codes to be assigned by the Director of Accounts and Budgets.

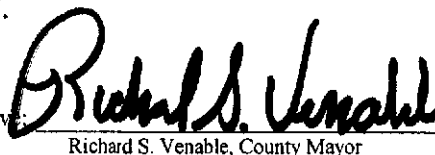
This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 26th day of June 2017.

Attest:


Jeanie Gammon, County Clerk

Approve:


Richard S. Venable, County Mayor

Sponsored By: Commissioner Eddie Williams

Co-Sponsor(s): Commissioners Bill Kilgore

ACTIONS: WAIVER OF RULES REQUESTED
Approved 06-26-17.

Agenda subject voting report

Meeting Name

Sullivan County Commission June 2017

6/26/2017

20 Item # 12: New Business Resolution No. 2017-06-51

Description Resolution to Appropriate funds for legal fees involving the Sheriff v. Mayor Lawsuit
Chairman Venable, Richard

Total Vote Result

Voting start time 11:08:47 AM
Voting stop time 11:09:12 AM
Voting Configuration Vote
Voting mode Open
Vote Result

Yes	20
Abstain	0
No	0
Total Present	20
Absent	4

Group Voting Result

Group	Yes	Absent
No group	20	04
Total Results	20	04

Individual Voting Result

Name	Yes	Abstain	No	Absent
Bowery, Mark ()	X			
Calton, Darlene ()				
Cole, Michael ()	X			
Crawford, Larry ()	X			
Gardner, John ()	X			
Grubb, Sherry ()	X			
Hare, Andy ()				
Harkleroad, Terry ()	X			
Harr, Mack ()	X			
Herron, Joe ()	X			
Hood, Baxter ()	X			
Houser, Dennis ()	X			
Johnson, Matthew ()	X			
Kilgore, Bill ()	X			
McGlothlin, Kit ()	X			
Morrell, Randy ()	X			
Neal, Bob ()				
Russell, Bobby ()	X			
Russell, Cheryl ()	X			
Shull, Patrick ()	X			
Stanley, Angie ()	X			
Vance, Mark ()	X			
White, Robert ()				
Williams, Eddie ()	X			

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-2-151)

1. Public Entity:
 Name: Sullivan County Tennessee
 Address: 3411 Highway 126, Suite 206
Blountville, Tennessee 37617
 Debt Issue Name: Sullivan County Sheriff Vehicle Lease 2017
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 208,035.00
 Premium/Discount: \$ _____

3. Interest Cost: 3.4000 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

5. Ratings:
 Unrated
 Moody's _____ Standard & Poor's Aa2 Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input checked="" type="checkbox"/> General Government	<u>100.00</u> %	<u>7 vehicles with equipment for the Sheriff's Department & Jail</u>
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input type="checkbox"/> Refunding/Renewal	_____ %	_____

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan
 Negotiated Sale Loan Program
 Informal Bid

9. Date:
 Dated Date: 01/20/2017 Issue/Closing Date: 01/20/2017

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2017	\$ 54,645.45	3.4000 %		\$	%
2018	\$ 54,645.45	3.4000 %		\$	%
2019	\$ 54,645.45	3.4000 %		\$	%
2020	\$ 54,645.45	3.4000 %		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 0	
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____ %		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs _____	\$ 0	
TOTAL COSTS	\$ 0	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/S)	FIRM NAME (If different from #11)
Remarketing Agent	_____	_____
Paying Agent / Registrar	_____	_____
Trustee	_____	_____
Liquidity / Credit Enhancement	_____	_____
Escrow Agent	_____	_____
Sponsorship / Program / Admin	_____	_____
Other _____	_____	_____

13. Disclosure Document / Official Statement:

None Prepared

EMMA link _____ or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due _____

Name and title of person responsible for compliance _____

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 03/16/2015

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on 06/26/2017 and presented at public meeting held on 06/26/2017

Copy to Director to OSIF: on 06/26/2017 either by:

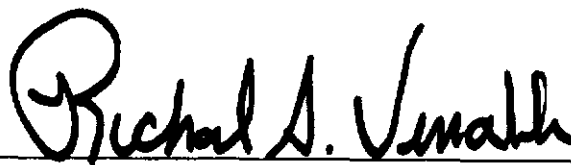
Mail to: _____ OR Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov

505 Deaderick Street, Suite 1600
James K. Polk State Office Building
Nashville, TN 37243-1402

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Richard S. Venable</u>	<u>Leslie Bonner</u>
Title	<u>County Mayor</u>	<u>Accounts & Budgets</u>
Firm	<u>Sullivan County Tennessee</u>	<u>Sullivan County Tennessee</u>
Email	<u>rvenable@sullivancountyttn.gov</u>	<u>leslie.bonner@sullivancountyttn.gov</u>
Date	<u>06/26/2017</u>	<u>06/26/2017</u>

AND THEREUPON COUNTY COMMISSION ADJOURNED UPON
BOWERY
MOTION MADE BY COMM. ~~WHITE~~ TO MEET AGAIN IN REGULAR
SESSION JULY 17, 2017.

A handwritten signature in black ink, reading "Richard S. Venable". The signature is written in a cursive style with a large initial "R".

RICHARD VENABLE

COMMISSION CHAIRMAN